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## **Jericho Wind Energy Centre Community Liaison Committee (CLC) CHARTER**

### **Mandate/Purpose**

The mandate of the CLC is to:

- Act as a liaison facilitating two way communication between the Company and members of the public with respect to issues related to the construction, installation, use, operation, maintenance and retirement of the Jericho Wind Energy Centre (Facility);
- Provide a forum for the Company to provide regular updates on, and to discuss issues or concerns relating to, the construction, installation, use, operation, maintenance and retirement of the Facility with members of the public; and
- Ensure that any issues or concerns resulting from the construction, installation, use, operation, maintenance and retirement of the Facility are discussed and communicated to the Company.

On April 14th, 2014, Jericho Wind, LP (f/k/a Jericho Wind, Inc.) (Company), a wholly-owned subsidiary of NextEra Energy Canada, LP (f/k/a NextEra Energy Canada, ULC) (NextEra), obtained approval from the Ministry of the Environment (MOE) to build a wind energy centre in the Municipality of Lambton Shores and the Township of Warwick, in Lambton County, Ontario and in the Municipality of North Middlesex, in Middlesex County, Ontario. As such, the CLC meetings will focus on aspects of the project related to construction, installation, use, operation, maintenance and retirement of the Facility. The CLC meetings will not re-visit those issues or concerns already addressed through the MOE's approval process.

### **Objectives**

The objectives of the CLC are to:

- Increase the public's knowledge base of wind energy by providing accurate and up-to-date information on the construction, installation, use, operation, maintenance and retirement of the Facility.
- Help the Company better understand the public's concerns and perception of the risks and effects of wind energy and of the Facility;
- Engage in meaningful and open dialogue in order to identify opportunities for improvements and mitigation and work towards resolving or minimizing conflicts and gaining support/acceptance for the Facility.

## **Membership**

The CLC will ideally consist of local stakeholders including persons residing or owning lands in and around the project area, members of the agricultural and business community, government agencies, local organizations, special interest groups, and First Nation and Métis communities. The meetings will be Chaired and supported by independent, third-party representatives from AECOM.

All Community Liaison Committee members and sub-committee members will participate voluntarily and will be reimbursed only for reasonable out of pocket expenses. The Liaison Committee may establish working groups or sub-committees to address specific issues. Membership on working groups may be open to other interested stakeholders, with the consent of the Committee.

Membership on the Community Liaison Committee or its sub-committees does not constitute support for NextEra's Jericho Wind Energy Centre. It is understood that the views and comments expressed by Committee members do not necessarily represent the views of the community, the neighbourhood or specific community groups.

In order for the CLC to operate effectively and efficiently, it will be limited to 14 members. However, meetings will be open to the general public for observation and requests for delegations may be submitted. At the discretion of the CLC Chair and in consultation with the CLC and the Company, up to three (3) brief delegations may be made at each CLC meeting. The CLC meetings will also be attended by at least one (1) Company representative and up to three (3) technical staff/specialists.

## **Roles and Responsibilities of Participants**

The CLC provides a mechanism for community engagement and communication. All CLC members must be committed to attending and participating in the meetings by respectively listening to information provided by the Company and other CLC members, and by providing input and engaging in discussions in a respective and constructive manner. While opinions and ideas may differ, CLC members and NextEra staff alike should feel comfortable and encouraged in expressing their opinions; it is intended that the CLC meetings are a safe environment for discussion and rude or aggressive behaviour towards CLC members, meeting coordinators / facilitators or NextEra staff will not be accepted by the Committee Chair.

In the unlikely event that the behaviour of a CLC member or a NextEra staff be deemed disrespectful or offensive (i.e., to other committee members or NextEra staff) it will be at the discretion of the Committee Chair to ask that person to remove themselves from the meeting. Should the offensive behaviour persist, any CLC member can request that a vote be taken to remove the offending CLC member permanently from the Committee.

The following outlines the specific roles and responsibilities of the various participants:

### **AECOM (Meeting Coordinators and Chair/Facilitator)**

In its role as Meeting Coordinators, AECOM will be responsible for the following:

- Scheduling/organizing all CLC meetings;
- Setting formal Agendas:
  - Including the review, evaluation and selection of up to three public deposition requests which would be included as part of the meeting Agenda;
- Distribution of Agendas to CLC members and posting of the Agendas on the Company's website at least one week prior to the next CLC meeting;
- The preparation of meeting Minutes;
- The distribution of meeting minutes to the CLC members and posting the Minutes on the Company's website;
- Tracking CLC and public inquiries regarding the Facility to ensure the following meeting's Agenda addresses relevant inquiries (including public depositions); and
- Liaising with the Company to collect additional information requested by the CLC members; and
- Coordinating the posting of any information prepared by, or presented to, the CLC on the Company's website.

In its role as Chair, AECOM will attend and facilitate all meetings and ensure that:

- CLC members are provided with adequate information and technical support to assist them in their contribution to the CLC discussions;
- The agreed upon agenda and time schedule for each meeting is followed;
- Meetings allow for constructive and thorough discussion; and
- All members respect the opinions and questions of other members, and do not interrupt them while speaking (the Chair may supersede this provision and the Chair has the right to excuse or replace any member of the CLC or public observer who is interfering with or disrupting the CLC meetings).

### **Company**

NextEra and its technical staff and specialists (as required) will be responsible for:

- Attending all meetings;
- Working within the Charter for the CLC;
- Providing the CLC with accurate and up-to-date information on the construction, installation, use, operation, maintenance and retirement of the Facility;

- Listening to issues, concerns and suggestions;
- Participating in discussion and providing answers or additional follow-up information;
- Reviewing meeting minutes and other materials prepared by the CLC or members of the public prior to attending subsequent CLC meetings; and
- Posting all CLC materials (e.g., Agendas, Minutes, and Additional Materials) on its website.

### **CLC Members**

Participants will be responsible for:

- Signing of the CLC Charter (mandatory in order to participate);
- Attending all CLC meetings (members may send alternates in their place if they are not able to attend a meeting
  - Note: If a member or group representative misses the first two meetings, the Chair may require the member to forfeit their position and open the position to another person/stakeholder);
- Working within the Charter for the CLC;
- Listening to/reviewing and considering the information provided by the Company;
- Identifying areas of concern or interest about the Facility;
- Suggesting strategies for improvement;
- Participating in discussions;
- Listening to and considering the opinions of other CLC members;
- Providing constructive feedback on the Company's suggestions for improvements;
- Being prepared for meetings by reviewing any materials provided in advance by the Chair (including Minutes from previous meetings);
- Participation in the evaluation of requests for public depositions; and
- Assisting the Company in keeping the local community and other interest groups apprised of information about the Facility by relaying information via existing community networks.

### **Meeting Format**

A total of four (4) CLC meetings will be held over a two-year period and will be:

- Conducted in a local facility (location to be confirmed)
- Held in the evening (6:00 pm to 8:00 pm – dates and times to be confirmed)

- Approximately 2 hours in length; and
- Run in a workshop/roundtable format.

**Agreement to Terms of Membership**

I have read, understand and agree to the terms set out in the CLC Charter and agree to participate as a member of the CLC.

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Name of CLC member (printed)

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Signature of CLC member

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Contact Information (i.e., email and telephone)

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Date